



**WAYNESBORO
AREA YMCA
DAY CAMP
PARENT
HANDBOOK
2010**

**PLEASE READ AND BRIEF YOUR CHILD
BEFORE THEY COME TO CAMP.**

Summer Highlights
-swimming
-Games, Crafts, Drama
-Lots of outdoor fun



YMCA DAY CAMP
810 East Main Street
Waynesboro, PA 17268
Phone: 717-762-6012
E-Mail: Lindsey@waynesboroymca.org

Letter from your YMCA Youth & Teen Director

Welcome to Waynesboro Area YMCA Summer Day Camp 2010. We are excited to have your child as a part of our summer and feel confident that they will have a great time! In the Day Camp Parent Handbook you will find important, helpful information regarding Day Camp. We hope the handbook will answer any questions you may have regarding camp. Feel free to contact me if I can be of any assistance at Lindsey@waynesboroymca.org or 717-762-6012 ext. 127.

YMCA Day Camp is open to children ages 6 to 12. Yet, our Camps will be separated by grade. Camp Tiponi (Native American meaning "child of importance") will welcome campers from 1st-3rd grades while Camp Tokada ("friend to everyone") will host campers grades 4th-6th. Your \$10 per week deposit secures your child's space. Remember, your deposit is **non-refundable and non-transferable**. It is very important to complete and return all forms prior to camp (feel free to fax these forms to 717-762-4368 attention: Lindsey Teson.

I am excited about what we have to offer your camper this summer. Thank you for sharing them with your YMCA.

Thank you!

Lindsey Teson
Youth and Teen Director

Important Tax Information

Please be sure to keep all receipts of payments made for your child's summer camp; a second receipt will not be provided.

You will need the YMCA federal tax identification number (#231352601) and your receipts for your federal tax child credit. Ask your tax preparer if you qualify for this credit.

We build strong kids, strong families, strong communities

CAMP OPERATING HOURS

YMCA Day Camp	Monday thru Friday 9am to 4pm
Extended Camp	Monday thru Friday 6:30am-9am (Before Camp) Monday thru Friday 4:00pm-6:00pm (After Camp)
Trip Days	Wednesdays and Thursdays are Field Trip Days (See Below)

PICK-UP AND DROP OFF

Camper's Grade	Time of Day	Times	Drop Off/Pick Up Entrance
Grades 1-3	Drop Off & Pick Up	9:00am & 4:00pm	Child Care
	Extended (Before Care)	6:30am or after	Child Care
	Extended (After Care)	No later than 6:00pm	Child Care
Grades 4-6	Drop Off & Pick Up	9:00am & 4:00pm	Child Care
	Extended (Before Care)	6:30am or after	Child Care
	Extended (After Care)	No later than 6:00pm	Child Care

FIELD TRIPS

Field Trips are an exciting part of camp and camp life. Campers, staff, and parents are invited to participate in this integral part of YMCA Day Camp (space is limited for Hershey Park trip). ***Wednesday will be our 4th-7th grade trip day and Thursday will be our 1st-3rd grade trip day most trips are included in your camp fee.*** We take safety seriously and make extra efforts to ensure your campers safety during camp, especially trips. All campers are required to purchase and wear red camp shirts for immediate identification purposes.

Camp Tiponi (Grades 1-3)

Wednesday's

- Week 1 Northside Pool
- Week 2 Zoo
- Week 3 Explore and More
- Week 4 Chuck E Cheese
- Week 5 Family Skate Center
- Week 6 Pump It Up (Inflatables)
- Week 7 Dutch Wonderland *
- Week 8 Sunshine Lanes
- Week 9 H-town Ice Complex
- Week 10 Rhodes Grove
- *Additional Fee

Camp Tokada (Grades 4-6)

Thursday's

- Week 1 Sunshine Lanes
- Week 2 Zoo
- Week 3 Rhodes Grove
- Week 4 Family Skate Center
- Week 5 H-town Ice Complex
- Week 6 Chambersburg Pool
- Week 7 Family Recreation *
- Week 8 Hershey Park *
- Week 9 Pump It Up
- Week 10 Northside Pool
- *Additional Fee

NOTE: Field trips are subject to change due to weather or scheduling.

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OUR YMCA CAMP PROMISE

The YMCA strives to provide a safe and memorable experience for each and every camper.

We promise to:

- Focus on each camper and their whole person (spirit, mind, and body)
- Provide physical, mental, and social interaction and challenges
- Include educational experiences to enhance your camper
- Emphasize programs and activities to a minimum to promote “everyone plays, everyone wins”.
- Celebrate individual and group accomplishments
- HAVE FUN!!!

BEHAVIOR POLICY

TO ALLOW ALL CAMPERS TO HAVE A FANTASTIC EXPERIENCE, THE FOLLOWING STANDARDS FOR BEHAVIOR WILL BE USED:

- RESPECT FOR CAMP, CAMPERS, AND CAMP STAFF
- RESPECT FOR THE RULES OF AREA PARKS AND FACILITIES, THE YMCA AND ALL OTHER PLACES WE VISIT.
- WE WILL NOT TOLERATE ANY BEHAVIOR WHICH ENDANGERS OTHER CAMPERS OR CAMP STAFF.
- PROPER LANGUAGE WILL BE USED AT ALL TIMES.
- PARTICIPATION IN ALL ACTIVITIES. (SOME SPECIAL CIRCUMSTANCES WILL BE CONSIDERED).

FAILURE TO FOLLOW THESE GUIDELINES COULD RESULT IN THE FOLLOWING ACTIONS:

<u>OFFENSE</u>	<u>CONSEQUENCE</u>
1 ST	VERBAL WARNING REMINDER AND INFORMED OF CONSEQUENCE NEXT TIME
2 ND	WRITTEN WARNING- PARENTS MUST SIGN AND BE INFORMED OF CONSEQUENCE NEXT TIME
3 RD	“ACTIVITY SUSPENSION”- THE CAMPER WILL NOT BE PERMITTED TO ATTEND AN ACTIVITY, SUCH AS A SLEEPOVER OR FIELD TRIP, AND WILL BE INFORMED OF CONSEQUENCES NEXT TIME
4 TH	SUSPENSION FROM CAMP DEPENDING ON THE SEVERITY OF THE OFFENSE, THE YOUTH AND TEEN DIRECTOR HAS THE RIGHT TO BYPASS CERTAIN CONSEQUENCES. CAMP STAFF ARE NOT TRAINED TO MEET THE NEEDS OF CAMPERS WITH SEVERE EMOTIONAL OR BEHAVIORAL PROBLEMS.

KEEPING YOU INFORMED...

WHAT TO WEAR AND BRING? THE WEATHER SHOULD DETERMINE WHAT TO WEAR. MOST DAYS WILL REQUIRE SHORTS, T-SHIRTS, AND SNEAKERS. PLEASE NO SANDALS, FLIP-FLOPS OR OTHER NON-PROTECTIVE SHOES. SOME DAYS WILL BE COLD, SO PLEASE SEND WARM CLOTHES WITH YOUR CAMPER ON THOSE DAYS. (SWEATSHIRTS AND JEANS WILL BE FINE).

CAMPERS SHOULD BRING A LUNCH EVERY DAY. ON CERTAIN OCCASIONS WE WILL BE COOKING OUT AT LOCAL PARKS. YOU WILL BE NOTIFIED IN ADVANCE OF THESE SPECIAL DAYS. WE WILL ALSO SWIM WEEKLY SO CAMPERS SHOULD BRING A TOWEL, SWIMSUIT, AND SUNSCREEN (A SCHEDULE WILL BE GIVEN WITH SWIM DATES).

WE WILL PROVIDE DRINKING WATER FOR THOSE WHO MAY NEED IT. PLEASE SEND A REUSABLE CUP FOR YOUR CAMPER. TRY TO LIMIT THE AMOUNT OF SWEETS YOU SEND WITH YOUR CHILD. A LOT OF FRUIT AND OTHER HEALTHY SNACKS WILL GIVE YOUR CAMPER THE ENERGY THEY NEED TO MAKE IT THROUGH THE DAY.

CAMPERS ARE NOT PERMITTED TO BRING RADIOS, GAMEBOYS, HEADPHONES, OR ANY OTHER EXPENSIVE ITEMS. **YMCA DAY CAMP IS NOT RESPONSIBLE FOR LOST OR STOLEN ITEMS!!!** CELL PHONES AND PAGERS ARE FOR EMERGENCY USE ONLY. PLEASE CONSULT WITH DIRECTOR IF YOU HAVE A SPECIAL NEED.

FIELD TRIPS: CAMPERS MAY BRING A SMALL AMOUNT OF MONEY ON DAYS WE TAKE FIELD TRIPS. THIS SHOULD BE FOR CONCESSION STAND OR SOUVENIRS. YOUR CHILD WILL BE RESPONSIBLE FOR THEIR OWN MONEY. OUR COUNSELORS WILL NOT KEEP THEIR MONEY.

FIRST AID AND EMERGENCY PROCEDURES **OUR GOAL IS TO HAVE AN ACCIDENT-FREE SUMMER!!!**

HOWEVER, IF YOUR CHILD IS INJURED, WE WILL...

- FOLLOW ALL PROCEDURES TO INSURE YOUR CHILD WILL BE PROPERLY TREATED
- WE WILL ALWAYS BE NEAR A PHONE IF MEDICAL ASSISTANCE IS NEEDED
- YOU WILL BE CONTACTED AS SOON AS THE ACCIDENT OCCURS
- AN ACCIDENT REPORT IS AVAILABLE AT YOUR REQUEST
- ALL CAMP STAFF ARE CPR AND FIRST AID CERTIFIED

Please return completed form to Youth/Teen Director before your child comes to camp

Waynesboro YMCA Day Camp Medical Information

This form must be completed & returned PRIOR to camp!!!

We will ***NOT*** accept any camper without this form.

NO EXCEPTIONS, SORRY!

Please check all attending weeks:

- | | | | |
|------------|-----|---------------|-----|
| 1. June 14 | ___ | 6. July 19 | ___ |
| 2. June 21 | ___ | 7. July 26 | ___ |
| 3. June 28 | ___ | 8. August 2 | ___ |
| 4. July 5 | ___ | 9. August 9 | ___ |
| 5. July 12 | ___ | 10. August 16 | ___ |

CAMPER'S NAME _____ AGE _____ GRADE ENTERING _____
ADDRESS _____

HOME PHONE: _____ DATE OF BIRTH ___ / ___ / ___ SEX: M F

PARENT OR GUARDIAN NAME AND EMERGENCY PHONE NUMBERS: (DAYTIME)

NAME _____ PHONE # _____ (#WHERE YOU CAN BE REACHED)
NAME _____ PHONE # _____ (#WHERE YOU CAN BE REACHED)

IF PARENT IS UNAVAILABLE PLEASE NOTIFY:

NAME _____ PHONE # _____ RELATIONSHIP _____
NAME _____ PHONE # _____ RELATIONSHIP _____

CHILD'S PHYSICIAN _____ PHONE # _____

MEDICAL HISTORY/INFORMATION

PLEASE LIST ANY MEDICAL OR OTHER INFORMATION WE SHOULD BE AWARE OF.
INCLUDE PREVIOUS INJURIES, SERIOUS ILLNESSES, ALLERGIES, MAJOR SURGERIES ETC...
ALSO INCLUDE ANY MAJOR FEARS, ETC.

DATE OF LAST TETANUS SHOT _____ ALLERGY SHOT? _____
IS YOUR CHILD CURRENTLY TAKING MEDICATION? _____ IF YES, WHAT MEDICATION
AND DOSAGE _____

CAMP STAFF CANNOT ADMINISTER MEDICATION TO CHILDREN. IF YOUR CHILD
REQUIRES MEDICATION DURING CAMP HOURS, PLEASE PACK IT IN THEIR LUNCHES.
THEY WILL ADMINISTER WITH SUPERVISION OF CAMP STAFF AT LUNCH. PLEASE SEND
MEDICATION ONLY IN THE LABELED PRESCRIPTION BOTTLES. IF YOU HAVE OTHER
CONCERNS, CONSULT LINDSEY TESON @ 762-6012 EXT:127 THANK YOU!

Please return completed form to Youth/Teen Director before your child comes to camp

WAYNESBORO YMCA DAY CAMP FIELD TRIP PERMSSION

I/We, the parents/guardians of _____ herby give my/our approval for the above-named to participate in the YMCA Day Camp's field trips, as well as all related field trip activities. I/we assume all risks and hazards incidental to such participation, including transportation to and from the activities; and I/we do hereby waive, release, absolve, sponsors, participants and persons transporting my/our child.

Signature _____ Date ____ / ____ / ____

SIGN-OUT PERMISSION

The following person(s) have my permission to pick up my child at the end of the day. Only those persons listed below may pick up my child. If someone other than those named below will be picking up my child, I will notify the camp director in writing or through personal contact. I understand that my child must be personally signed out each day, without exception. **PROPER ID IS REQUIRED!!!**

NAME: _____	NAME: _____
NAME: _____	NAME: _____
NAME: _____	NAME: _____
NAME: _____	NAME: _____

I have received, read and understood the YMCA Day Camp Parent and Camper Handbook.

Signature (Parents) _____ Date ____ / ____ / ____

Signature (Camper) _____ Date ____ / ____ / ____

DAY CAMP

T-SHIRT ORDER FORM

WE BUILD STRONG KIDS, STRONG FAMILIES, STRONG COMMUNITIES

CAMPER'S NAME _____

ADDRESS _____

PHONE NUMBER _____

E-MAIL _____

GRADE ENTERING _____

SHIRT SIZE: YOUTH: S M L XL ADULT: S M L XL

The shirt cost is \$5 each and every child is required to wear their shirt on all field trips! If you purchased a shirt last year and it still fits your camper, you will not have to order another! The t-shirts are the same as summer 2008!

Please return this form to the Youth/Teen Director before the first week that your child attends camp!

